

Council Briefing Minutes

Date: Thursday 09 May 2019

Time: Meeting started at 9.35 am
Meeting concluded at 2.40pm

Venue: Northern Wairoa War Memorial Hall – 37 Hokianga Road, Dargaville

	Briefing
	Website Update
1	Kaiwaka and Te Kopuru Wastewater Update
2	2019/20 Draft Annual Plan – progress report
	Attachment A: Capex projects 2018-2019 draft
3	Election 2019: Elected Member Protocols
	Attachment A: Elected Member protocols
4	Kaipara Climate Change Projections: Objectives and Progress
	Attachment A: Kaipara District Council Climate Change Position 2019
5	Kaipara Moana Remediation Programme update
6	Dog Briefing Paper Community Education

Present

Mayor Jason Smith (Chair), Deputy Mayor Peter Wethey, Councillor Anna Curnow, Councillor Victoria del la Varis-Woodcock, Councillor Libby Jones

Name	Designation	Item(s)
Louise Miller	Chief Executive	All
Curt Martin	Chief Operation Officer and General Manager Infrastructure	1-5
Jason Marris	General Manager Governance, Strategy and Democracy	All
Sue Davidson	General Manager Risk, IT and Finance	1-3
Fran Mikulicic	General Manager Regulatory, Planning and Policy	All
Hannah Gillespie	General Manager People and Capability	1-2
Darla Blake	General Manager Community Customer Services	All
Kathie Fletcher	Policy Manager	All
Donnick Mugutso	Waters and Waste Manager	1
Paul Creswell	Financial and Corporate Planning Manager	1-3
Dianne Miller	Project Manager and Business Analyst	1-3
Minoo Esfehiani	Policy Advisor	2-5
Mark Schreurs	Policy Analyst	4-6
Virginia Smith	Policy Analyst	3-4
Diane Bussey	Kaipara Kickstart Programme Manager	1
Benjamin Hope	External Public Affairs Officer	Website update
Tanya Wilson	Governance Advisor	All (Minute-taker)

Apology

Councillor Karen Joyce-Paki
Councillor Andrew Wade

Absent

Councillor Julie Geange
Councillor Jonathan Larsen

Website Update

Benjamin Hope gave an update regarding the new Kaipara District Council website that was launched Monday 06 May 2019.

1 Kaiwaka and Te Kopuru Wastewater Update

Curt Martin and Donnack Mugutso gave a presentation.

Council discussed:

- Community engagement
- Communication Plan
- Chlorination.

2 2019/20 Draft Annual Plan – progress report

Sue Davidson and Curt Martin gave a presentation on the 2019/20 Draft Annual Plan. Diane Bussey gave an update on PGFⁱ.

Council discussed:

- Northern Wairoa War Memorial Hall, Dargaville
- Fagan Place
- District Plan
- NZTA
- Key projects
- Capital projects budgets and funding
- PGF.

Council provided direction for staff to:

- Continue to compile the draft Annual Plan from the decisions made at the December Council meeting
- Send power point presentation to all elected members.
- Calendar invitation to be sent to all elected members for the Audit, Risk and Finance Committee meeting.

3 Election 2019: Elected Member Protocols

Jason Marris gave a presentation on Elected Member Protocolsⁱⁱ.

Council discussed:

- Social media
- Kaipara District Council property while campaigning.

4 Kaipara Climate Change Projections: Objectives and Progress

Fran Mikulicic, Kathie Fletcher and Minoo Esfehiani gave a presentation on Kaipara Climate Change Projections – Objectives and Progressⁱⁱⁱ.

Council discussed:

- Level around clarity and sea rises.
- Impact on people.
- Local and professional knowledge in each community.
- Working group

5 Kaipara Moana Remediation Programme update

Fran Mikulicic and Kathie Fletcher gave a presentation on Kaipara Moana Remediation Programme update^{iv}.

6 Managing dogs in Dargaville update

Fran Mikulicic gave an update on dog management in Dargaville^v.

Council discussed:

- Contract.

Staff outlined the next steps:

- Press release.

The meeting concluded at 2.40pm.

ⁱ 2019/20 Draft Annual Plan presentation

ⁱⁱ Elected Members Protocols presentation

ⁱⁱⁱ Kaipara Climate Change Projections presentation

^{iv} Kaipara Moana Remediation Programme update presentation

^v Dog Briefing Paper Community Education presentation